

**Berkley Public Library
Board Meeting Minutes
August 24, 2022**

Present: Matt Church, Library Director; Rita Van Brandeghen, Chairperson; Amanda Rohda, Jordan Paterra, Margaret McGee, Board Members; and Natalie Price, City Council Liaison.

I. Call to Order

The meeting was called to order at 7:00pm.

II. Public Comments

There were no public comments.

III. Approval of Minutes from July 20 Meeting

The Board approved the minutes as printed.

IV. Librarian's Report

The Library Director presented reports on Library Staff, building and grounds, community events, and Friends of the Berkley Public Library activities. Highlights of the report include:

- As of July 1, the library has adopted a fine-free policy. Response has been very positive from patrons.
- Circulation numbers are up.
- HVAC system continues to have issues.
- Staffing has been able to keep up with demands. Given that the school year is starting, there is rescheduling activity occurring, but no issues with scheduling or staffing outside of one afternoon during the July 4th holiday week.
- The Library Director reviewed programs and services for July, 2022.
- Berkley Street Fair and Friends Book Sale events on July 16 were well-attended. The parking lot was closed for these events.
- Coolidge closes on October 29 for BOOKley event, which generally has very strong public engagement.
- Two training sessions for staff were held on July 22. A decision was made to discontinue training for the rest of the year. Looking at options for 2023.
- Programs and services were well-attended in July.

V. Old Business

- The Library Director reviewed circulation with the Library Board.
- The Library Director presented the final drafted Ordinance for review. The Library Board will review the Ordinance over the next month and submit feedback in advance of the September meeting.

VI. New Business

- The Library Board discussed the Materials Selection Policy and considered suggested changes.
- The Library Director will share the Library's Mission statement with the Board. The Board will also review the Patron Code of Conduct and the MLA's resources for Navigating Material Challenges for Library Trustees.
- Patron Code of Conduct changes discussed.
- The Library Board stated a goal to draft, review, and finalize documents:
 - Establishing Ordinance (finalized by November, 2022)
 - Patron Code of Conduct
 - Materials Selection Policy
 - Collection Development Policy
 - Mission Statement
 - Board Bylaws
- The Library Board will support a Proclamation regarding the American Library Association's Banned Books Week at the September 19, 2022 City of Council meeting. Library Board members are welcome to attend to show support.
- The Library Board is drafting letter of support for Patmos Library Board of Trustees as they work to support funding.

VII. VII. City Council

- Attended presentation by Austen Brantley, Berkley High alum and sculptor designing and developing installation for the new Berkley Plaza. Mr. Grantley was invited to Teacher's opening day and spoke about inspiration for the sculpture, which will celebrate teamwork and love.

The meeting was adjourned at 8:02.

The next Library Board Meeting is Wednesday, September 21, 2022.